



Curator of Visual Resources

The Department of Art and Design at Grand Valley State University seeks a full-time Curator of Visual Resources beginning January 5, 2008 or soon thereafter. The curator reports to the chair of the department and manages the department's visual resources collection. We seek a self-directed individual with excellent communication skills to support teaching and learning activities in the department and broader university.

The curator's duties include the production and acquisition of images, cataloging the collection, development of the visual resource database, and server administration. This position also entails administration of the area budget, the training and supervision of student workers, as well as oversight of reference works, equipment, and slides. The curator supports faculty and students' use of visual technology campus-wide through leading workshops and related outreach activities.

Applicants for this position must have a thorough knowledge of cataloging procedures and standards, for example VRACore, as well as be familiar with "fair use" laws in an academic setting. They should also be proficient in working with Macintosh computers and software relevant for image collections including, Adobe Photoshop, FileMaker Pro, Microsoft Office, Nikon SuperScan, and I-View/Expression Media.

Preferred qualifications include a Master's degree in Art History or Library/Information Science with additional graduate level work in art history. Candidates should have a minimum of two years experience in a visual resources library and have worked in a supervisory capacity. Applicants interested in teaching may negotiate to instruct one course per semester, as needed by the department. Application deadline: review of applications will begin October 31, 2008 and continue until the position is filled.

Send letter of application, resume, the names and contact information for three references to: Visual Resources Curator Search, c/o Barbara Farah, Department of Art and Design, 1105 Calder Art Center, 1 Campus Drive, Grand Valley State University, Allendale, MI 49401.

Grand Valley State University is an affirmative action, equal opportunity employer.

Allendale, Michigan 49401 Ph: 616/331-2567
For more information about Grand Valley, see our website at www.gvsu.edu

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TDD Callers: Call Michigan Relay Center at 1-800-649-3777